CITY OF GEARY
GENERAL MEETING MINUTES
May 11, 2017

The Geary City Council members met on the above date for their regular monthly meeting. In accordance with the open meeting law, the agenda and meeting notice were posted on the window of City Hall, 115 S. Broadway, before 5:00 pm, Wednesday, May 10, 2017.

The first order of business was to issue the Oath of office and Loyalty oaths to the new council members, Tabbitha Kiener, Craig Wright, and Warren "Trey" Carter.

Mayor, Bobby Allen, called the meeting to order at 6:04 pm. Those answering roll call were Tabbitha Kiener, Craig Wright, Trey Carter, and Ronnie Wheeler. Also present were City Attorney Raymond Vincent, Police Chief Waylan Upchego, Assistant Chief Steve Cerbu, Officer James Otterbine, animal control officer Danny Davis, Public Works Director Jeff Choate, Electric lineman Lee Posey, City Accountant Linda Woodruff, fireman Terrance Duncan, OMPA representatives Drake Rice, Jim McAvoy, and Anthony Hale, John Gregerson, Lorinda Wright, John Burns, Claudie Clyburn, Elisha Bingham, and Loice Nofsinger.

Bobby Allen led to group in the flag salute.

Loice Nofsinger addressed the council concerning the memberships of the Geary Economic Development Authority and the Planning and Zoning Boards not living within the Geary City limits. She feels that these board members should be voting members of the city residents. No action by the council.

Claudie Clyburn was here to request permission to put in a mobile home/trailer park on property that he owns on the north east side of town. This property is not zoned for this and will need to be put on an agenda for the Planning and Zoning Board. No action by the council.

Leslie Swinerton submitted her resignation in a letter to the council effective for April 6, 2017. Ronnie Wheeler made the motion seconded by Tabbitha Kiener to accept her resignation. Ayes: Craig Wright, Trey Carter, Tabbitha Kiener, and Ronnie Wheeler. Nays: None.

Linda Woodruff presented the board with the monthly accounting report. Because we have 3 new board members, Linda explained the report in a more detailed manner. There were no transactions that needed special attention. We are coming to the end of the fiscal year, so we can see more clearly those departments that are close to using all their budgeted money. Bobby Allen, Jeff Choate, and Mary Hays will schedule a date to meet at Linda's office to go over the money amounts to be used for the 2017-2018 annual budgets. Meetings and hearings will be set up in June to approve the budgets by June 30, 2017. Ronnie Wheeler made the motion seconded by Trey Carter to accept Linda Woodruff's report. Ayes: Craig Wright, Tabbitha Kiener, Trey Carter, and Ronnie Wheeler. Nays: None.

Tabbitha Kiener made the motion seconded by Trey Carter to approve and accept a proposal from CBEW Accounting firm to preform our annual audits for the year ending June 30, 2017. Ayes: Ronnie Wheeler, Craig Wright, Trey Carter, and Tabbitha Kiener. Nays: None.

CITY OF GEARY
GENERAL MEETING MINUTES
May 11, 2017

After much discussion, Ronnie Wheeler made the motion seconded by Tabbitha Kiener to approve signing a 5 year lease agreement with Omega 1 Communications to install an antenna for communications service on one of the water towers. Ayes: Craig Wright, Trey Carter, Tabbitha Kiener, and Ronnie Wheeler. Nays: None

This meeting was recessed at 6:26 pm.

Tabbitha Kiener made the motion seconded by Trey Carter to reconvene the general meeting at 8:00 pm. Ayes: Ronnie Wheeler, Craig Wright, Trey Carter, and Tabbitha Kiener. Nays: None

Tabbitha Kiener made the motion seconded by Craig Wright to approve replacing an air conditioner unit for the office space at 125 N. Broadway. The unit is getting on in years and needs repairs every year. Ayes: Trey Carter, Ronnie Wheeler, Craig Wright, and Tabbitha Kiener. Nays: None.

The council had approved to move the storm siren located at the Cherokee Restaurant, in November of 2016. Jeff will contact the necessary companies and have the siren moved as soon as possible. No further action needed.

Police Chief, Waylan Upchego, presented the monthly police report. We had two (2) officers resign this month and one officer on medical leave to take care of his sick mother. This left two (2) officers working 12 hour shifts for two (2) weeks. Tabbitha Kiener made the motion seconded by Trey Carter to approve the monthly police report. Ayes: Craig Wright, Ronnie Wheeler, Trey Carter, and Tabbitha Kiener. Nays: None.

Craig Wright made the motion seconded by Trey Carter to approve signing a one (1) year contract with Calumet to share the City of Geary's animal control officer. Our officer will work two (2) four (4) hour shifts in Calumet each week. Ayes: Tabbitha Kiener, Ronnie Wheeler, Trey Carter, and Craig Wright. Nays: None.

Jeff Choate presented the monthly fire report. It was a slow month with only a few wreck assists on I-40 and two (2) meeting per month. The first meeting of the month is used to do maintenance on the firetrucks and the second meeting is for training. The officers at the new station located at the I-40 interchange are getting the training they need to help with response time for fires and wrecks. Trey Carter made the motion seconded by Ronnie Wheeler to accept the monthly fire report. Ayes: Craig Wright, Tabbitha Kiener, Ronnie Wheeler, and Trey Carter. Nays: None.

Tabbitha Kiener made the motion seconded by Trey Carter to vote for Earl Burson, Pam Polk, and Daniel Tarkington for the Oklahoma Municipal Assurance Group Trustees. Ayes: Craig Wright, Ronnie Wheeler, Trey Carter, and Tabbitha Kiener. Nays: None.

Ronnie Wheeler made the motion seconded by Craig Wright to appoint Trey Carter to the Association of Central Oklahoma Governments Board of Directors and to the Garber-Wellington Association Policy Committee. Tabbitha Kiener and Bobby Allen will be alternates. Ayes: Tabbitha Kiener, Trey Carter, Craig Wright, and Ronnie Wheeler. Nays: None.

CITY OF GEARY **GENERAL MEETING MINUTES** May 11, 2017

There was no action on the April 30<sup>th</sup> bank balances and the monthly direct deposits.

Tabbitha Kiener made the motion seconded by Trey Carter to approve the consent agenda as follows: Approve to encumber \$49,883.03 for the May payrolls including the firemen. Approve the release of the General checks in the amount of \$29,390.07 for the April bills. Approve the release of the Construction Fund check in the amount of \$2,286.43. Approve the State Aid check in the amount of \$56.12. And approve the Drug and Alcohol fund check in the amount of \$540.45. Ayes: Craig Wright, Ronnie Wheeler, Trey Carter, and Tabbitha Kiener. Nays: None.

The April minutes were tabled since Ronnie Wheeler was the only current council man at last month's meeting.

There was no new or old business to discuss.

Ronnie Wheeler made the motion seconded by Trey Carter to go into executive session at 8:37 pm, pursuant to Title 25, Section 307 B-1, for the purpose of discussing hire, fire, promote, demote, discipline, or resignation of a city employee. Hire James Otterbine as a police officer and discuss appointing someone to the Ward 3 council position. Ayes: Tabbitha Kiener, Craig Wright, Trey Carter, and Ronnie Wheeler. Nays: None.

Ronnie Wheeler made the motion seconded by Trey Carter to reconvene the regular session at 8:58. Ayes: Craig Wright, Tabbitha Kiener, Trey Carter, and Ronnie Wheeler. Nays: None.

Trey Carter made the motion seconded by Tabbitha Kiener to hire James Otterbine as a CLEET Certified police officer effective April 24, 2017, at \$14.50 per hour. Ayes: Craig Wright, Ronnie Wheeler, Tabbitha Kiener, and Trey Carter. Nays: None.

Ronnie Wheeler made the motion seconded by Tabbitha Kiener to adjourn the meeting at 9:00 pm. Ayes: Craig Wright, Trey Carter, Tabbitha Kiener, and Ronnie Wheeler. Nays: None.

MEETING ADJOURNED

Passed and approve this 8 day of 1000, 2017 by

Mayor, Bobby Allen