

GEARY PUBLIC LIBRARY
Library Board Meeting
Tuesday, October 7, 2014

President Andrea Hicks called the meeting to order of the Geary Public Library Board on Tuesday, October 7, 2014 at 5:05 p.m. Members present were: Andrea Hicks, Mildred Sanders, and Jodi McKay. Also attending was Lois Margerum, Librarian. Belva Roberts and Patty Maib were absent.

Mildred Sanders made the motion, seconded by Jodi McKay to approve the minutes of Tuesday, September 9, 2014. All voted yes and motion was approved.

Purchase Orders were presented for approval at this time. Jodi McKay made the motion, seconded by Mildred Sanders to approve the purchases. All voted yes and motion carried.

Belva Roberts arrived at 5:30 p.m.

Items and updates of the Library were presented by Lois Margerum, Librarian. She is compiling a list of websites that children can access through the computers. More books have been donated to the Elementary for the classrooms at Geary, Hinton and Calumet Schools so that students will have additional books in the classrooms to choose to read. She also reported that the Inventory is completed. Expenditures for the Summer Reading Program was reported.

It was also reported that the carpet cleaning job has been completed. It looks so much better now.

Discussion was held of the Job Descriptions and some adjustments will be made. With these changes Jodi McKay made the motion, seconded by Belva Roberts to approve the Job Descriptions for the Library Director and Library Assistant. All voted yes and motion carried.

Discussion of the Policies were tabled until the next meeting.

Discussion was held concerning holding a Computer Class for Windows 8.1. It was decided to do some more checking and a decision will be made at our next meeting.

There was no discussion of the Summer Reading Program for next year at this time.

The next meeting will be held on Monday, November 3, 2014 at 5:00 p.m.

Under New Business, it was brought to our attention that this year is the Geary Library's 70th Anniversary. Further discussion will be held at our next meeting.

Jodi McKay made the motion, seconded by Belva Roberts to Adjourn at 6:20 p.m. All voted yes and motion carried.

Jodi McKay, Secretary