

The Trustees in and for the Geary Utilities Authority met on the above date for their regular meeting. In accordance with the open meeting law, the agenda and meeting notice were posted on the window of City Hall, 115 S. Broadway, before 5:00 pm Wednesday, May 9, 2018.

Chairman, Bobby Allen, called the meeting to order at 8:41pm. Those answering roll call were Tabbitha Kiener, Craig Wright, John Burns, and Trey Carter. Also present were City Attorney Raymond Vincent, Public Works director Jeff Choate, Lee Posey, John Gregerson, Chad Houchin, Anita Carter, Connie Burcham with the Geary Star, and Lorinda Wright.

The Geary Community Nursing Home has paid their delinquent utility bill up to the current month. No action was taken on a hearing.

Jeff Choate presented the monthly public works report. The crew has been replacing the sewer lines, north and west of the field house, that have been causing sewer backups in this area. Also, they have been fixing water leaks and patching pot holes. The city of El Reno recently replaced a lot of their park playground equipment and offered the old items to local cities and towns for their use. Bobby Allen and Jeff Choate went to a meeting with the El Reno parks department and chose several items to be placed in our park and other places within the city. Repairs have begun on the city pool, the sand filter is being built and the ladders have been ordered. Painting will begin soon and any other maintenance items will be taken care of in May. The pool will open for summer use on Memorial Day, May 28, 2018. Trey Carter made the motion seconded by John Burns to approve the monthly public works report. Ayes: Tabbitha Kiener, Craig Wright, John Burns, and Trey Carter. Nays: None.

Two quotes were received to replace the air condition for city hall. CAT Mechanical, Inc. submitted a quote in the amount of \$6,500.00 and Artic Air submitted a quote in the amount of \$13,491.00. Artic Air's quote was for 5 ton, 3 phase Lennox HVAC with modifications to the current air duct system. CAT Mechanical's quote was for an American Standard 3 phase 5 ton unit. The CAT Mechanical quote would not have to modify the current air duct system. Tabbitha Kiener made the motion seconded by Trey Carter to accept the quote from CAT Mechanical and the unit installed as soon as possible. Ayes: John Burns, Craig Wright, Trey Carter, and Tabbitha Kiener. Nays: None.

No action on agenda item #6 to purchase a generator for the water plant. The generator that was being considered was not available any more.

Trey Carter made a motion seconded by Craig Wright to put the agenda item allowing Greenfield Utilities to install a 2 inch water meter, for Super Heaters, on the June agenda. We need to know how much water they will be using from this meter so we can be prepared for the high usage. Ayes: Tabbitha Kiener, John Burns, Craig Wright, and Trey Carter. Nays: None.

The utility authority has had an issue, with customers, whose utilities have been disconnected for non-pay, coming in during the first week of the next month to pay their delinquent bill and getting reconnected, then not paying that month's bill and getting disconnected again. This happens, with the same customers, a lot.

Craig Wright made the motion seconded by Trey Carter to set a policy to require customers to pay the entire utility amount shown in the computer when they are paying to have their disconnected utilities reconnected. If deposits have been taken down and applied to the bill, they must pay the entire deposit amount (\$400.00) before utilities can be reconnected. Ayes: Tabbitha Kiener, John Burns, Trey Carter, and Craig Wright. Nays: None.

Trey Carter made the motion seconded by Tabbitha Kiener to go into executive session at 9:04 pm. pursuant to Title 25, Section 307 B-1, for the purpose of discussing hire, fire, promote, demote, or discipline of seasonal help. Possible hire of Colton Gregerson, Billy Shinn, and Jason Davis as season help. Ayes: John Burns, Craig Wright, Tabbitha Kiener, and Trey Carter. Nays: None.

Trey Carter made the motion seconded by Craig Wright to reconvene the regular session at 9:15 pm. Ayes: Tabbitha Kiener, John Burns, Craig Wright, and Trey Carter. Nays: None.

Trey Carter made the motion seconded by John Burns to hire Colton Gregerson and Jason Davis for seasonal help at minimum wage. Ayes: Tabbitha Kiener, Craig Wright, John Burns, and Trey Carter. Nays: None.

No action on the April Bank Balances. This is information only.

Tabbitha Kiener made the motion seconded by Trey Carter to approve the consent agenda as follows: Approve to encumber \$35,080.62 for the May payrolls, approve the April OMPA electric bill for approximately \$47,096.73, and to approve to pay the monthly sales tax collections of approximately \$5,000.00. Approve to release the GUA checks in the amount of \$34,093.16. Approve to release the Meter refund checks in the amount of \$1,200.00. Approve to transfer \$4,148.70 from the GUA Water fund to the R.O. Fund. Approve the DEQ monthly water report. Approve the transfer of \$7,750.00 from the GUA to the Construction fund. Approve the transfer of \$20,834.00 to the General fund. And to pay United Energy Trading, LLC \$4,916.14 for natural gas usage. Ayes: John Burns, Craig Wright, Trey Carter, and Tabbitha Kiener. Nays: None.

Craig Wright made the motion seconded by Trey Carter to approve the April 5th and April 19th minutes. Ayes: Tabbitha Kiener, John Burns, Trey Carter, and Craig Wright. Nays: None.

There was no old or new business to discuss.

Trey Carter made the motion seconded by John Burns to adjourn the meeting at 9:17 pm. Ayes: Tabbitha Kiener, Craig Wright, John Burns, and Trey Carter. Nays: None.

MEETING ADJOURNED

Passed and approved this ____ day of _____, 2018 by _____
Chairman, Bobby Allen