

The Trustees in and for the Geary Utilities Authority met on the above date for their regular meeting. In accordance with the open meeting law, the agenda and meeting notice were posted on the window of City Hall, 115 S. Broadway, before 5:00 o'clock pm, on January 7, 2015.

Chairman, Leslie Swinerton, called the meeting to order at 6:02 pm. Those answering roll call were Ernest Allen, Ronnie Wheeler, Cozetta Johnson, and Bobby Allen. Tabbitha Kiener came in at 6:50 pm. Also present were City Attorney Raymond Vincent, Police Chief Waylan Upchego, Public Works Director Jeff Choate, Palma Lough with OMPA, City accountant Linda Woodruff, payroll clerk Jeremy Springer, Elder G.W. Bookman and wife, Brian Hightower and Rob Anderson with Wheeler Brothers Grain, and Tom Mars. Secretary Mary Hays recorded the minutes.

Palma Lough, with Oklahoma Municipal Power Authority (OMPA), was here to discuss rebate programs that OMPA offers to its member cities. These programs are designed to reduce electric loads and costs to customers as well as the utility company. There are Heat Pumps and Geothermal plans which utilize the earth's temperatures to regulate heating and cooling. OMPA will reimburse a customer for a portion of the cost of installation for these units. If the city elects to participate in these programs the costs will be shared by OMPA, The City, and the Customer. OMPA also offers rebates to customers who upgrade their electrical system to a more energy efficient system. This could include upgrading the lighting or the heating and cooling. All of these programs are part of the Competitive Utility Program (CUP) application. If the city applies for the CUP program, and is accepted, they will receive \$20,000.00 a year, as long as they stay qualified. This money could be used to improve the cities electric system. Another part of the application requires the city to initiate a Transfer Policy. This would designate a percentage of the electric money that is being transferred to the General Fund. Currently that transfer is not broken down as to what percentage is water, electric, or gas.

Ernest Allen made the motion seconded by Bobby Allen to adopt Resolution 2015-02 authorizing the participation in the OMPA Energy Services Residential Rebate Program. The city and OMPA will reimburse a resident half (1/2) the costs, up to \$1,200.00, for the installation of a Geothermal heat pump or other energy efficient heating and cooling system. This reimbursement will be paid by a check to the customer. Ayes: Cozetta Johnson, Ronnie Wheeler, Bobby Allen, and Ernest Allen. Tabbitha Kiener abstained from this vote. Motion passed.

Ronnie Wheeler made the motion seconded by Cozetta Johnson to adopt Resolution 2015-03 authorizing the participation in the OMPA Energy Services Commercial Rebate Program. The City and OMPA will reimburse the commercial business half (1/2) the cost, up to a 5 TON, Geothermal Heat Pump, or other energy efficient heating and cooling system. This reimbursement will be by check. Ayes: Bobby Allen, Ernest Allen, Cozetta Johnson, and Ronnie Wheeler. Tabbitha Kiener abstained from this vote.

Raymond Vincent will draw up a policy designating the percentages for electric, water, and gas that will be transferred to the General Fund. This will be discussed at the February meeting.

This meeting was recessed at 7:12 pm and reconvened at 7:30 pm.

Rob Anderson and Brian Hightower, with Wheeler Brothers Grain, were here to ask the board for financial help to upgrade the electrical system at the grain elevators. They are proposing to upgrade the electrical system for the grain storage facilities with underground wiring. This will help to eliminate electrical accidents and make the system more energy efficient. The Geary Utility Authority did not anticipate this expense and did not budget for it. However, it will be part of the 2015-2016 budget expenses for the electric system.

Ronnie Wheeler made the motion seconded by Tabbitha Kiener to reimburse Wheeler Brothers Grain for their upgrade in the amount of \$8,200.00. This will be paid back to them on a monthly basis to be paid in full by June 30, 2016. Ayes: Cozetta Johnson, Bobby Allen, Ernest Allen, Tabbitha Kiener, and Ronnie Wheeler. Nays: None.

The meeting was recessed again at 8:00 pm and reconvened at 8:25 pm.

The Family Dollar project is still underway with the demolition contract under discussion. CE Barker had originally received the bid, but since has moved back to Texas. Therefore, they will not honor their original bid. There were two (2) bids submitted at that time and the other bidder has been asked to resubmit his bid, or quote, and other quotes have been asked for. Two (2) quotes have been received for the demolition of the buildings where the Family Dollar Store will be located. Eric Cowan has submitted a quote for \$24,800.00 if no steel is found in the concrete and \$32,400.00 if steel is found. Scott Higgins, with Higgins Backhoe Service, submitted a quote for \$13,520.00 with or without steel.

Ronnie Wheeler made the motion seconded by Tabbitha Kiener to accept the quote from Higgins Backhoe Service, in the amount of \$13,520.00, for the demolition of the buildings located at the Family Dollar Store site. The property owners will vacate the property by January 31, 2015, and demolition will begin shortly after. Scott Higgins states that the demolition will be complete within one (1) week. Attorney Raymond Vincent will draw up the contract for the demolition. Ayes: Bobby Allen, Ernest Allen, Cozetta Johnson, Tabbitha Kiener, and Ronnie Wheeler. Nays: None.

The meeting was recessed at 8:30 pm and reconvened at 10:10 pm.

There has been a lot of controversy over part of the employee health insurance costs being charged back to the employees. The employee policies and procedures handbook states that the City will pay for the employee's share of health, dental, vision, short term, long term, and life insurance. Due to the rise in health insurance the council determined that the employee will pay a minimum of \$60.00 per month for the Blue Cross Blue Shield Platinum Plan. If the employee opts for the Bronze Plan, the city will set up a Health Saving Account for them and put \$200.00 per month in this account for the employee to use toward health expenses.

Cozetta Johnson made the motion seconded by Ernest Allen to change the employee policies and procedures manuals to state that the employee may be requested to pay a nominal part of the total cost for their health insurance. This will be part of a standard deduction from their paycheck each payday. Ayes: Bobby Allen, Ronnie Wheeler, Ernest Allen, and Cozetta Johnson. Nays: Tabbitha Kiener.

Jeff Choate, Public Works Director, gave his monthly report. The Electric trucks had their annual inspections. The big Bucket Truck needs about \$5,000.00 in repairs to keep it safe to work with. The little bucket truck needs \$26,000.00 in repairs to make it safe to work with electricity. We can hold off on the repairs for the little truck at this time. We do need to have the big bucket truck repaired.

Tabbitha Kiener made the motion seconded by Bobby Allen accept the monthly report from Jeff Choate. Ayes: Cozetta Johnson, Ernest Allen, Ronnie Wheeler, Bobby Allen, and Tabbitha Kiener. Nays: None.

Ronnie Wheeler made the motion seconded by Cozetta Johnson to have the Bucket Truck repaired and maybe look for a replacement for the little bucket truck. Ayes: Bobby Allen, Ernest Allen, Tabbitha Kiener, Cozetta Johnson, and Ronnie Wheeler. Nays: None.

We did not get the ACOG grant for the replacement of Natural Gas line.

No action on allowing Mike Base to set a pressure tank on his water line.

The Reverse Osmosis Plant (RO) is in need of having the membranes cleaned again. Worth Hydrochem will do this for us, we need to purchase the chemicals needed for this process.

Cozetta Johnson made the motion seconded by Ronnie Wheeler to purchase the chemicals for the use of cleaning the R.O. Membranes. Ayes: Bobby Allen, Ernest Allen, Tabbitha Kiener, Ronnie Wheeler, and Cozetta Johnson. Nays: None.

The Utility Authority purchased a Variable Frequency Drive Motor for one of the water wells last year. This motor helps keep the pressure more consistent on the water line coming into town. There are three (3) more wells located on this line that need to have these motors installed.

Ronnie Wheeler made the motion seconded by Bobby Allen to purchase and install one (1) motor per month at a cost of \$3,700.00 for each motor. Ayes: Cozetta Johnson, Ernest Allen, Tabbitha Kiener, Bobby Allen, and Ronnie Wheeler. Nays: None.

Tabbitha Kiener made the motion seconded by Bobby Allen to have the Raymond Vincent draw up a policy designating that the customized software that operates the Reverse Osmosis Water Treatment Plant belongs to the Geary Utility Authority. Ayes: Cozetta Johnson, Ronnie Wheeler, Ernest Allen, Bobby Allen, and Tabbitha Kiener. Nays: None.

No action on job descriptions for the sanitation department.

The final papers have been signed and money transferred to the property owners for the Family Dollar Store.

Ronnie Wheeler made the motion seconded by Cozetta Johnson to reimburse Wright Siding Inc. \$355.69 and the First Methodist Church \$1,401.04 from the contract proceeds with Triple C Development. Ayes: Bobby Allen, Ernest Allen, Tabbitha Kiener, Cozetta Johnson, and Ronnie Wheeler. Nays: None.

No action on the end of December bank accounts.

Bobby Allen made the motion seconded by Cozetta Johnson to approve the consent agenda as follows: approve to encumber \$25,085.57 for the January payrolls, \$43,169.91 for the monthly OMPA electric bill, and pay the monthly sales tax payment of \$5,000.00. Pay the December monthly bills in the amount of \$84,961.91 for the GUA and \$621.08 for the R.O. Fund. Transfer \$3,228.00 to the R.O. Fund from the monthly water sales. And to pay United Energy Trading, LLC \$36,947.90 for the balance of the November actual natural gas usage and the estimated December natural gas usages. Ayes: Ernest Allen, Tabbitha Kiener, Ronnie Wheeler, Cozetta Johnson and Bobby Allen. Nays: None.

Cozetta Johnson made the motion seconded by Ronnie Wheeler to approve the December 11th minutes. Ayes: Bobby Allen, Ernest Allen, Tabbitha Kiener, Ronnie Wheeler, and Cozetta Johnson. Nays: None.

Ronnie Wheeler made the motion seconded by Tabbitha Kiener to approve the transfer of \$7,750.00 to the Construction Fund. Ayes: Ernest Allen, Bobby Allen, Cozetta Johnson, Tabbitha Kiener, and Ronnie Wheeler. Nays: None.

Bobby Allen made the motion seconded by Ronnie Wheeler to transfer \$20,834.00 to the General Fund. Ayes: Ernest Allen, Tabbitha Kiener, Cozetta Johnson, Ronnie Wheeler, and Bobby Allen. Nays: None.

There was no unforeseen or old business to discuss.

Cozetta Johnson made the motion seconded by Tabbitha Kiener to adjourn the meeting at 10:49 pm. Ayes: Ernest Allen, Ronnie Wheeler, Bobby Allen, Tabbitha Kiener, and Cozetta Johnson. Nays: None.

MEETING ADJOURNED

Passed and approve this 27th day of January by Leslie Swinerton
Chairperson, Leslie Swinerton