

**Agenda Item 1 and 2 –Call to Order and Roll Call**

A regular scheduled meeting was held on Monday, November 16, 2015 at City Hall. Eric called the meeting to order at 7:03p.m. Members present were Eric Cowan, Crystal Briscoe, Bobby Allen, Leslie Swinerton, Todd Glasgow, Vonda Base, Gene Ellison and Brent Williams arriving at 7:07pm.

Guests were Fred Bingham, Elesha Bingham, and Linda Bingham

**Agenda Item 3-Hearing from the Public**

Hearing from the Public—Fred Bingham addressed President Eric Cowan with the following questions: 1. Is there a copy of the by-laws in possession of the president at this time? Eric responds with a copy of the authority's trust indenture.

2. Is it possible to have an informal open discussion for the public? Eric responds by stating we can open this for discussion, as it is on the agenda.

3. Does the Authority have formal audits done? Eric responds stating we will check into this matter.

Elesha Bingham addressed the authority asking the following questions: 1. O.S. Section 307 (b) (10) is not in her open meeting book and asks if this is the correct numbering? Crystal responds that Attorney Ray Vincent gave her the wording and numbering to use for this agenda item. She will check back with Mr. Vincent to assure that she has it listed correctly.

2. Ms. Bingham states the Oklahoma Citizens Participation Act should allow them to interact in the meeting. Eric responds that we do allow the public to speak for a restricted timeframe. He will check into this further to make sure we are complying with the rules.

**Agenda Item 4-Minutes & Financial Report**

1. Crystal read the minutes from the October meeting; Eric made a motion to accept as read, Vonda second the motion. All were in favor.

2. Crystal gave the Financial Report. Eric made the motion to accept as read, Leslie second the motion. All were in favor.

**Agenda Item 5-Public Input**

A discussion was held by authority members regarding when the public will be allowed to speak and have input in the meeting, Eric makes a motion to leave the time for the public to speak at the beginning of the meeting with the same procedure of signing in and requesting time to speak. The time to speak will still be limited to 5 minutes per person. If the president of the authority sees the time should be extended, he/she has the power to grant extended time. The authority will also allow time at the end of the meeting for the public to have an informal discussion with the authority members. The President of the Authority will limit this time as he/she sees fit.

Vonda seconds the motion, all were in favor.

**Agenda Item 6-2016 Calendar**

The 2016 calendar of meetings is submitted to the authority for approval. Eric makes the motion to approve the 2016 calendar and remove the meeting date of July 18, 2016.

Crystal seconds the motion, all were in favor.

**Agenda Item 7-Properties**

Bobby states he is in process of making signs to advertise the locations owned by the authority.

No action was taken on any properties at this time.

**Agenda Item 8-Other Business/New Business**

- A. Todd suggests awnings or signs for current businesses. Authority potentially could assist with the cost and possibly the Chamber.  
A marquee on Main Street and banners/flags lining Main Street are other ideas discussed as ways to draw attention to area businesses. Vonda and Crystal will check into the flags and/or banners.
- B. Other business-It is suggested the authority get a contractor to look at the buildings the authority owns, to see if it is possible to renovate them. Leslie will ask Debbie Harrison if she has the name to any contractors who worked with El Reno's Main Street buildings.

**Agenda Item 9-Executive Session**

- At 8:06 p.m. Eric made the motion, seconded by Leslie to move into Executive Session for the purpose of: A. Conferring on matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to remain or the creation of a proposal to entice a business to remain or to locate within their jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business; and Discussing the purchase or appraisal of real property.  
All were in favor.
- B. At 8:29, Eric made the motion to return to open session, Brent second the motion, all were in favor.
- C. No action taken was taken on assistance for potential business opportunities.
- D. No action was taken on the transfer of property and/or sell of property.
- E. Eric made the motion to purchase a property located at 429 N. Broadway, pending approval of title. Bobby second the motion, all were in favor.

**Agenda Item 10-New Business**

There is no new business at this time.

**Agenda Item 11-Adjournment**

The meeting was adjourned at 8:31 p.m. with Eric making the motion. Bobby second the motion, all were in favor.